

EAST DORSET DISTRICT COUNCIL

AUDIT COMMITTEE

Minutes of the Meeting held on 3rd September, 2007 at 7.30 p.m.

Present:

Councillor Paul Bennett - Chairman
Councillor Ann Warman - Vice-Chairman

Present: Councillors Malcolm Birr, Ray Dudman, Paul Holland and Pauline Reynolds.

Also in attendance: Councillors Derek Burt and Spencer Flower

152. Apologies for Absence

An apology for absence was received from Councillor Nick Smith

153. Declarations of Interest

There were no declarations of interest made on this occasion.

154. Minutes

The Minutes of the meeting held on 6th August, 2007 were confirmed and signed as a correct record.

DELEGATED BUSINESS

155. Treasury Management Annual Report

The Chief Executive submitted a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Members were informed on the Council's Treasury Management operations during the financial year 2006/07. Further to the report, Members were updated on the following:

1. In paragraph 6.4 of the report, the figure should read £8.792 million invested.
2. In paragraph 6.6 of the report, the average 7 day rate was 4.86%.

RESOLVED that;

a) the Treasury Management report be accepted; and that

b) the appendix to the report be forwarded to the Policy and Resources Committee for approval.

Voting: Unanimous

156. Audit Report on Travelling and Subsistence

The Chief Executive submitted a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Members were requested to support the findings of the internal auditor following the review of the Travelling and Subsistence system. Following discussion, Members expressed concern that there were no checks on a driver's state of

health within the current system. Members asked that relevant officers attend the next meeting of this Committee to discuss this issue.

RESOLVED that the auditor's decision is supported.

Voting: Unanimous

157. Audit Report on the Creditors System

The Chief Executive submitted a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Members were requested to support the findings of the internal auditor following the review of the creditor system.

RESOLVED that the auditor's opinion is supported.

Voting: Unanimous

158. Progress Report on Implementing Audit Recommendations

The Chief Executive submitted a report for information, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Members noted the schedule setting out progress on implementing the agreed action points and following advice from the officers, updated action points up to the end of September, 2007.

159. Audit Programme 2007/08

The Chief Executive submitted a report for information, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

Members were advised on progress against the audit timetable.

160. Update on the Audit Report on Sundry Debtors

Members were updated on details of debtors payments that were in excess of 60 days. This followed the Audit Report on Sundry Debtors submitted to the Audit Committee of 6th August, 2007.

For the year ending July 2007, the total of outstanding debts over 60 days was £91,000. This compared with £129,000 for the same period of the previous year. The debtors details were as follows:

- £9,000 – drainage charge (paid every six months)
- £27,000 – Instalment payments (all of which are on agreed dates)
- £14,000 – Customers disputing their invoices
- £23,000 – Now in the recovery process
- £5,000 – At the final reminder stage
- £12,000 – A single debt to be referred to the Policy and Resources Committee.

The meeting ended at 8.05 p.m.

CHAIRMAN